

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 12 October 1960

FROM : Chief, Orientation Faculty

SUBJECT: Weekly Activities Report #36, 5 - 11 October 1960

## 1. Intelligence Orientation

a. The Introduction to Intelligence phase of Intelligence Orientation #41 ended on 7 October. Student achievement, on the basis of the final exam, was considerably above average. On the 43 item test, more than half the group missed less than eight items.

b. Several students have suggested that more time be devoted to the organization and functions of the DD/P. [REDACTED] is re-evaluating those lectures relating to the DD/P with the idea of either extending the allotted time or developing handouts or visual aids which will assist the students in their understanding.

c. Now that the one-week program has been given three times, the faculty is reviewing the entire course to determine if any changes should be made in emphasis or allocation of time, as well as for the purpose of developing more appropriate visual aids, review exercises, and handouts.

## 2. Intelligence Review Course

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a. Now that final confirmation has been received from all speakers for the Intelligence Review Course, Mr. [REDACTED] is proceeding with the final administrative arrangements for the course. The R&S auditorium will be used, although it may be rearranged to create a more informal atmosphere.

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b. As of this date 14 enrollments have been received. A final enrollment of between 25-30 students is anticipated by the registration deadline, 17 October. A group of visitors from [REDACTED] who will be in town on TDY have asked to attend certain selected lectures as auditors.

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*There are men from the [REDACTED] who will be in town on TDY have asked to attend certain selected lectures as auditors. I have told BBA to go ahead with this.*

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3. Special Orientation Course for Security Officers

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The dates for this special orientation course for [redacted] security officers have been firmly established as 2-8 November. Between 12 and 15 security officers who are in Washington on TDY will attend this 4½ day program.

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4. Exhibits

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a. One hundred and six (106) USIB visitors attended the Intelligence Products Exhibit on 6 October. Messrs. [redacted] and [redacted] briefed the guests. In addition to the 60 students an estimated 50 visitors from other parts of the Agency attended, bringing the total to well over 200. The exhibitors were particularly pleased with the excellent turnout.

b. The staff is giving some thought to changing the time of the Intelligence Products Exhibit because of the extreme difficulty in obtaining GSA work crews in early morning. It has become virtually impossible to get the Exhibit ready by 0945, especially since several offices have expanded their exhibits and made them more difficult to set up.

5. Special Briefings

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Mr. [redacted] presented the "CIA Introduction" to 57 new Agency employees in 117 Central on 10 October.

6. Current Intelligence Briefing

Eighty-two Agency employees, including about 50 IO students attended the first Current Intelligence Briefing of the current series on 7 October. The audience showed considerable enthusiasm and kept Mr. [redacted] 15 minutes beyond the scheduled time answering questions.

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*There are now given only when an IO course is running.*

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